

Charter to be provided to professional contacts and prospective employees by

- providing a link in the e-mail signature
- publishing it on the French website in place of the current privacy policy

In accordance with the General Data Protection Regulation (GDPR), you may exercise your right to access your personal data, to have your personal data rectified, to have your personal data erased, to restrict the processing of such data, to object to the processing of such data, and to transfer such data free of charge or withdraw your consent at any time by contacting the PMC OUVRIE Data Protection Officer at dpo@ouvrie.com

Personal data charter

Our commitments

We may collect personal data in order to better manage your file. Your personal data will be used in accordance with Regulation (EU) 2016/679 of 27 April 2016 from the date of its implementation on 25 May 2018.

Identification of the Data Controller

PMC OUVRIE 44 Rue Albert Einstein, 62220 Carvin, France

Data Protection Officer

Mr Gaetan REULAND dpo@ouvrie.com

Processing operations

PMC OUVRIE performs the following processing operations:

- Directory of professional contacts for the company's business purposes and
- Retention of CVs for recruitment purposes.

Data collected

- surname, first name, postal address, e-mail address, and telephone number of professional contacts
- surname, first name, postal address, photo, date and place of birth, e-mail address, marital status, CV, employment status, education, training, awards, and degrees of prospective employees.

Recipients of collected data

The data are transmitted to data processors for:

- Software licences, IT service maintenance.

Storage period for personal data

Data for professional contacts shall be stored for three years after the last date of contact or five years after the last delivery.

Data for prospective employees shall be stored for one year.

Right of access, rectification, and erasure

You have the right to request access to your personal data or to have such data rectified or erased. You also have the right to object to or restrict the processing of your personal data and the right to data portability. The rights of rectification, erasure, restriction, or objection shall not apply to data necessary for the establishment, exercise, or defence of legal claims. To exercise any of your rights, simply write to the address dpo@ouvrie.com, providing your surname, first name, address, and a copy of your photo ID. Your request will be handled within one month of receipt.

You have the right to lodge a complaint with a supervisory authority.

Security

We protect your personal data by setting up safeguards for physical and logical security in order to protect your personal data from unauthorised access, misuse, disclosure, loss, and destruction.

Amendments to this charter

We reserve the right to amend this charter by making available a new version. This new version shall be applicable immediately and automatically. We encourage you to consult our posts and web pages on a regular basis to stay informed of any changes.